

Oxborough Parish Council

I hereby give you notice that an ordinary meeting of the above-named Parish Council will be held on **Wednesday 14th January 2026** at 7.30pm in Oxborough Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: David Hotchkin (Proper Officer)

9th January 2026

Agenda

- 1 Declarations of recording / social media use.
- 2 To consider accepting apologies for absence.
- 3 To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations.
- 4 To accept the services of Jo Lloyd as clerk to the meeting.
- 5 To receive reports from the County Councillor and Borough Councillor, if present.
- 6 To allow public participation – *strictly limited to a maximum of 20 minutes (3 minutes per person) in compliance with adopted standing orders, section 3: e,f,g,h.*
- 7 To approve the minutes of the Parish Council Meeting held on 12th December 2025.
- 8 Matters Arising from previous meetings, not elsewhere on the agenda.
- 9 **Finance:**
 - a. To receive bank balance and reconciliation: £5258.18 as at 1 December 2025.
 - b. To consider authorisation of payments and to sign cheques.
 - c. To note any income received.
 - d. To consider the draft budget for 26/27.
 - e. To consider the precept figure for 26/27.
- 10 To consider the purchase of a laptop for the use of the Parish Clerk and receive quotes.
- 11 To consider the provision of website and emails from NALC.
- 12 To receive an update on the bottle bank proposal and view designs.
- 13 To consider in principle holding a Village Fete on the Green.
- 14 Correspondence requiring further consideration.
- 15 Highways updates.
- 16 Close meeting.