

OXBOROUGH PARISH COUNCIL

David Hotchkin, Parish Clerk, Mob: 07885 456005

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12 September 2025

To: **ALL MEMBERS OF THE PARISH COUNCIL.**

{CC: County Councillor (Norfolk), District Councillor (Breckland: Bedingfeld)}

You are hereby summoned to attend the next Parish Council Meeting of Oxborough, to be held in the Village Hall on **Wednesday 17 September 2025 at 7.30pm**, to consider and resolve upon the business set out hereunder.

Members of the press and public are cordially invited to attend.

DAVID HOTCHKIN.
Parish Clerk.

AGENDA

1. Declarations of recording/social media use.
2. Apologies for absence.
3. Report from County Councillor, if present.
4. Report from District Councillor, if present.

Open Forum.

To be strictly limited to a maximum of 20 minutes (3 minutes per person) in compliance with adopted Standing Orders, Section 3: e, f, g, h.

5. Declaration of Interests.
6. To approve the Minutes of the Ordinary Meeting held 23 July 2025.
7. Matters arising.

Proposals:

8. To consider the co-option of Mr. Bernie Chapman to the Council.
9. To consider the placing of a bottle recycling bank on the Village Green verge, to the South of the bus shelter. (Proceeds to boost Parish Council funds).
Proposed: G. Allison, Seconded: A. Vyse. [Carried forward from July].
10. To consider that the Nurture Landscapes Ltd. maintenance contract for the Village Green be terminated at the end of the season, in accordance with their term of 3 months notice required. Proposed: G. Allison.
11. Correspondence received: see separate listing, to be supplied.
12. Highways.

Signed:

Date:

Accounts:

13. To receive bank balance and reconciliation.
14. To consider authorisation of payments and to sign cheques:
 1. Nurture Landscapes Ltd. 2 payments of £150.79 each, covering 2 months from July to September 2025.
 2. Bank charges to date from 14 May 2025. £10.00 (No action required).
15. To accept the following receipts: None.

Open Forum.

Signed:

Date: